



Wootton Community Primary School
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Headteacher: Mrs Jane Wilford B.A. (Hons) QTS

Dear Parent/ Carer,

ICT including the internet, e-mail and mobile technologies is an important part of learning in our school. We expect all children to be safe and responsible when using any ICT.

It is important to note that this agreement extends to the use of ICT at home; and that you as the parent/carer agree to monitor and enforce responsible safe usage of all ICT, including both school provided and personal addresses, devices and logins.

Please read and discuss these eSafety rules with your child and return the slip at the bottom of this page. If you have any concerns or would like some explanation please contact your class teacher.

Please take care to ensure that appropriate systems are in place at home to protect and support your child/ren.

Parent/ carer signature

We have discussed this document with(child's name) and we agree to follow the eSafety rules and to support the safe use of ICT at Wootton Community Primary School.

Parent/ Carer Signature

Class Date

Primary Pupil Acceptable Use

Agreement / eSafety Rules

- I will only use ICT in school for school purposes
- I will only use my class e-mail address or my own school e-mail address (if I am issued with one) when e-mailing
- I will only open e-mail attachments from people I know, or who my teacher has approved
- I will not tell other people my ICT passwords
- I will only open/delete my own files
- I will make sure that all ICT contact with other children and adults at school and home is responsible, polite and sensible
- I will not look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this I will tell my teacher immediately
- I will not give out my own/others details such as name, phone number or home address. I will not arrange to meet someone or send my image unless this is part of a school project approved by my teacher and a responsible adult comes with me
- I will be responsible for my behaviour when using ICT in school and at home because I know that these rules are to keep me safe
- I will support the school approach to online safety and not upload or add any images, video, sounds or text that could upset any member of the school community
- I know that my use of ICT can be checked and my parent/carers contacted if a member of school staff is concerned about my safety
- I will not sign up for any online service unless this is an agreed part of a school project approved by my teacher
- I will not bring a Smart Watch to school because I am not allowed to wear one during the school day
- I will not sign up to online services until I am old enough