

Remote education provision: information for parents – whole school closure Policy



January 2023

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This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education when local restrictions require the school to close to pupils, with the exception of children of critical workers and vulnerable children.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

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| Primary school-aged pupils (In-line with DfE expectation) | <p>For children in Key Stage 1 this should be for 3 hours a day on average, younger children less.</p> <p>For children in Key Stage 2, 4 hours a day on average.</p> <p>During these times children will be expected to engage with online learning and complete independent activities.</p> |
| <p>Each year group will continue to follow the same sequence of learning as planned within school. We believe that pupils are entitled to both consolidation of current learning, and teaching and the practise of new material. In some subject areas, and for certain concepts, this may be more difficult to achieve, and may take longer than planned within school, but pupils should be given the same opportunities to learn and progress at home as they would within school.</p> | |

Accessing remote education

How will my child access any online remote education you are providing?

Work will be set, accessed and returned via Google classroom. All pupils have their own school log in and use Google classroom at school. Parents and Carers have been sent guides and can contact gsadmin@woottonpri.iow.sch.uk if they are experiencing any technical issues. Further guides and tutorials are also available from school.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approach to support those pupils to access remote education:

Pupils who have limited or no internet access will be provided with printed materials following the same sequence. (Please contact child's teacher). It may be possible that the school can loan devices, please contact the school.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Daily lessons in English and Maths with varied tasks and a variety of weekly tasks for all other subjects will be set.
- Children may be provided with some links to online sites to support learning but this will not be in place of lessons and activities.
- Teachers will also include a short teaching video for some lessons which will be posted on the Google Classroom page. This approach will be used when introducing a new concept/skill but there will be no expectation for staff to deliver 'live teaching sessions' to their class.

Teachers will:

- Upload work to Google classroom each morning by 9am.
- Be available on Google Classroom from 10.30-11.00am every day for 'live' support and may offer 1:1 video sessions as the need arises.
- Check work daily and feedback; use work submitted to adapt and adjust the following lessons in response to pupil achievements.
- Communicate with pupils daily via Google Classroom and weekly via parent email. Teacher and parent correspondence will be available between the hours of 8.30am and 4pm, Monday to Friday.
- Provide a weekly opportunity for a class video meeting every Friday 2.30-2.45pm for social interaction. (Years 1 to 6)
- Pupils on the SEND register will receive additional support from an SNA as appropriate, and parents will receive advice through weekly communication with the SENCo.

How will my child access some of the 'usual' school routines?

We use a combination of the following approaches to ensure that pupils can continue to access school routines remotely:

- Friday Celebration Assembly will take place and be posted on each Google classroom class page.
- Mrs. Wilford will provide each class an opportunity to join her class catch-up session each week through Google Meet.
- Provide a weekly opportunity for a class video meeting every Friday 2.30-2.45pm for social interaction. (Years 1 to 6)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- The DfE expectation is that children should complete **as much work given as possible** within the expected time guidelines. (KS1 3 hours a day, KS2 4 hours a day) **Work needs to be submitted on Google Classroom by 1.00pm EVERY DAY to receive feedback.** Where work is repeatedly not completed, class teachers will make contact with parents to establish what support is required to ensure work is completed.
- Google Classroom 'chat' will be limited to classwork reference ONLY. Children to not use this platform as a form of communication to one another.
- When children are engaging with the class teacher between 10.30am and 11.00am they must ensure that another pupil is not already engaging in the call.
- Teachers will respond to parent emails between 8.30am and 4pm every day to discuss any concerns regarding their child's work.
- Teachers will meet weekly with each child for them to have an opportunity to evaluate learning and establish how each child's learning is progressing. This will also enable teachers to assess as to whether work set is pitched at the correct level for each child and if this is supporting their learning journey. Feedback from these meetings will also be used to reflect on provision and to inform planning of subsequent lessons. (starting 25.01.2021)

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Where work is not completed, class teachers will make contact with parents to establish what support is required to ensure work is completed.
- Parents to email class teacher (between 8.30am and 4pm) if have questions/concerns and not use Google Classroom as a method of communication.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Work must be submitted on Google Classroom every day by 1.00pm to be marked and where appropriate to receive feedback.
- If work is repeatedly missed, teachers will make contact with parents to establish what support is required at home to ensure that all work is done.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Pupils on the SEND register will receive additional support from an SNA as appropriate, with differentiated work given.
- Parents will receive advice through weekly communication with the SENCo.

Variation for younger children and support available

- Children in Reception will have recorded teaching sessions via Google Classroom and activities given to complete at home.
- Children in Year 1 will have work set on Google Classroom which can be completed either online or printed off then a record sent to the teacher. This will include a balance of written and practical activities to complete to support learning.
- The ELSA/FLO will liaise with the Headteacher to identify any children who may require additional emotional support at home.
- The Designated Safeguarding Lead (DSL) will make weekly contact with any known vulnerable families.
- The Designated Teacher will make weekly contact with any looked after children (LAC).

Governing Body

The governing board will work alongside the Headteacher to ensure that education remains as high quality as possible and that check that staff are certain that remote learning systems are appropriately secure for both data protection and safeguarding reasons.

Monitoring

Teachers will be expected to set the work for the following day by 4pm via Google Classroom. (This will be scheduled to be shared with class the following day by 9am). This will enable senior leaders the opportunity to monitor the quality and quantity and provide feedback to staff if needed. Staff will be provided with support should areas of concern be identified.

We will strive to ensure that children are provided with work that continues to be engaging. We will monitor the effectiveness of this, making necessary changes to our policy as our learning evolves.

Data protection

- All staff have a school email address that must be used when communicating with children and parents.
- Teachers must use the Duo Mobile App to access school files from home.

- Wherever possible school devices and materials should be used when working from home.
- Staff must not disclose any personal information to parents

Safeguarding

- Staff to be vigilant with Safeguarding and potential disclosures. (Significant rise in Domestic abuse) and follow school policy if concerns raised.
- Parents to ensure correct filters and internet safety measures are in place to protect their child whilst working online.
- Pupils to adhere to the school E-Safety policy whilst using Google Classroom.
- Parents to seek advice from the school Designated Safeguarding Lead (Mrs Wilford) with any concerns regarding children's safety. During out of hours parents to contact the Children's Reception Team on 0300 300 0117 but in the event of an emergency parents to contact 999.