Minutes AGM Monday 5th October 2026

Attendees:

Jane Wilford – School representative

Year R – Chloe, Christina, Megan, Hannah, Julian

Year 1 – Sophie, Debbie, Mariella

Year 2 – Jess & Charlotte

Year 3 – No representatives

Year 4 – Sarah

Year 5 – No representatives

Year 6 – No representatives

Goals for 2026/2027 committee – Raising funds for the **outdoor classroom**. Space has been cleared over the summer holidays by a group from the PTA and container has been moved to open up space. Mrs Wilford informed us she is getting a quote for the outdoor classroom in the next 2 weeks so a confirmed amount will be set.

Agreed that we would like events throughout the year to be accessible for all children and will keep the cost as low as possible so many can attend.

Accounts from year 2025/2026 discussed– see separate sheet.

PTA able to fund in 2025/2026 – Xmas gift for all the children, Year 6 leavers party, Ice-lolly's during the heatwave, Speakers for use at Mardi Gras and school events such as sports day ect. Moving the container for access for outdoor classroom.

Selection of Roles - all nominated and seconded by member present at the meeting.

Chair of PTA – **Megan** (year R) nominated by Hannah seconded by Sophie

Co-Chair – **Hannah** (year R) nominated by Charlotte seconded by Sophie

Sectary – **Chloe** (year R) nominated by Sophie seconded by Charlotte

Treasurer – Sophie (year 1) nominated by Sarah seconded by Charlotte

Co-Treasurer - Charlotte (year 2) nominated by Jess seconded by Sophie

Marketing and Posters – Elenor (year R & 3) nominated by Charlotte seconded by Sophie

Fundraising

- Lots of funding has currently been applied for and awaiting outcomes.
- Easy Fundraising banner has been won and dispatched and needs to be put up on display. Explained free to sign up and will have a QR code on banner for easy sign up.
  When purchases are made through a browser the website gives PTA cash back direct from the retailer. Examples given of ferry tickets, weekly shops ect.
- Brought to attention that there are 2 Easy Fundraising pots, one for the PTA (funds going to the outdoor classroom) and one for the school. Spoke about getting them merged so all funds go to one cause – the outdoor classroom.
- Discussed if easy fundraising could be advertised in the parish magazine
- Complications with current bank account discussed and all in agreement to change bank (Sophie, Charlotte and Megan to action)

Allergy information

- Making sure that all allergy information is easily accessible and available at events we are putting on. Agreed to having display boards so clear when purchasing.
- On events where parents/carers aren't in attendance, make sure that information available to be sent out on request.

First event **School disco** – **Friday 6th Nov 3.15pm-4.45pm** straight after school. Reception parents to attend with children. Children year 1 – 6 no parent required to attend. £3 per child, to include a snack, drink and disco. Children can bring a change of clothes to change into for disco if they would like. Money to be given to the office or the teachers in a named envelope. **Deadline of 14th October** so we know how many children will be attending to get refreshments. Quiet room available if children require it – colouring sheets to be printed.

-Poster needs to be designed and distributed via email and parent groups.

Wreath Making 23rd November Adult event – No children to attend. Evening event at school starting 7pm-9pm. £25 per person including a hot drink and mince pie/biscuit and all material. To be advertised in the newsletter after half term.

To action

1. Bank account – Sophie, Charlotte and Megan.
2. Change over of logins/insurance to Megan – Amy Sophie and Megan
3. Looking for raffle prizes for Xmas event and sending out letters to local businesses – everyone
4. School disco poster – Elenor
5. EasyFundrasing – Sophie and Charlotte

Next meeting – Monday 9th November at 6.30pm in the year 5 classroom to plan Christmas event.